



To: **ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a meeting of **WEST BEDLINGTON TOWN COUNCIL** to be held at **Bedlington Salvation Army Hall**, Hartford Road West, Bedlington on Thursday 10 March 2011 at 6 pm

The agenda for the meeting is set out below.

John Nicholson
Town Clerk

02 March 2011

PRESENTATIONS TO THE COUNCIL

Sergeant Dave Morrison of Bedlington Neighbourhood Policing Team will discuss police issues in Bedlington.

OPEN SESSION

- The Chair to invite members of the public present to put questions to, or draw relevant matters to the attention of the Council prior to commencement of business.
- This question time will last for a period of 15 minutes overall (which may be extended if the Chairman deems it necessary) and each question is limited to 3 minutes per person.
- In order to give every member of the public a fair chance of asking a question, each person will be limited to two questions at each session. The above covers both verbal and written submissions.
- Any member of the public who asks a question should first state their name and address.
- The Council will remain for short while after the close of the meeting to discuss any issues with members of the public that may have arisen during the meeting.

1) APOLOGIES FOR ABSENCE

2) MINUTES OF THE LAST MEETING

To sign as a correct record the minutes of the West Bedlington Town Council meeting held on 10 February 2011.

3) MATTERS ARISING FROM THE MINUTES

To discuss any matters arising from the minutes that are not included as agenda items.

- Councillor Pegg has written to the NCC portfolio holder pointing out the poor state of footpaths outside of Hartford Hall.

4) DISCLOSURE OF INTERESTS

To receive from members in respect of any terms included on the agenda for this meeting, disclosure of any personal or prejudicial interests.

5) ANNOUNCEMENTS

The Chair will make any relevant announcements to the members.

- As most of you will have seen Bedlington Market re-located to the Market Place today – Thursday 10 March.

6) CORRESPONDENCE.

a) Letters Received:

Ref.	Date	Sender	Description	Action
06/11	6 Feb 11	R Hogg & J Hetherington	Request for more allotment land to be provided.	
07/11	27 Feb 11	Mr J Potts	Poor Street scene in the Red Lion area	
08/11	18 Feb 11	NCC	Notice of Potential Traffic Regulation Orders	Noted
09/11	18 Feb 11	BDO	Audit Briefing	Clerk Actioned
10/11	18 Feb 11	NCC	Termination of no 3 bus service New bus service 2A	Noted

b) Consultations

Ref.	Date	Owner	Description	Comments by:
26	17 Feb 11	NCC	Temporary TPO in Hartford Hall Estate. Valid for 6 months to evaluate comments	25 March 11
Still	Open For	Comment		
23		NCC	Taxi Rank Consultation	26 April 11
24		NCC	Taxi Licensing Zones	26 April 11
25		NCC	Northumberland Cultural Strategy	08 April 11

c) Invitations

Date	From	Description	Comments by:
30 March 11	CVS	Funding Event at Choppington Welfare	Clerk has booked two places

7) WORKING GROUPS

To receive reports from working groups:

a. Finance (Councillors Aynsley, and Allen)

- The Town Clerk will investigate earning interest on a portion of the cash balances. The Lloyds TSB deposit account currently pays 0.05% interest p.a.

b. Communications and Events (Councillors Barret and Shephard)

- To update the Council on any relevant issues

c. Services (Councillors Barret, Aynsley and Major)

- The allotment inspections previously scheduled for February 2011 but delayed; need to be re arranged.
- The Council are requested to discuss the proposal on allotment rents for 2011 / 12

d. Planning (Councillors Major and Todd)

The Council's decision on planning applications:

Ref.	Description	Response Due	Type
11/00048	Prior Approval Application for installation of various open reach broadband cabinets within public highway Red Lion Hotel Hartford Road Bedlington Northumberland	11 Mar 11	Mast
11/00047	Prior Approval Application for installation of various open reach broadband cabinets within public highway. Footpath To East Of Lairds House Front Street West Bedlington Northumberland	11 Mar 11	Mast
11/00049	Prior Approval application for the Installation of various open reach broadband cabinets within the public highway Footpath To West Of 22A Front Street East Bedlington Northumberland NE22 5AA	11 Mar 11	Mast
11/00045	Removal of UPVC conservatory, erection of rear extension. Extension of front elevation to form bay. Conversion of garage to study. 15A Skipton Close Bedlington Northumberland NE22 6NP	14 Mar 11	FUL
11/00057	prune/crown 1no tree, fell 9no trees and replant 1no tree South Farm The Croft Nedderton Village Bedlington Northumberland	14 Mar 11	TPO
11/00015	Change of use to prepare and sell cars Store To Rear Of High Ridge Bedlington Northumberland NE22 6EF	28 Mar 11	COU

e. Community Support (Councillors Hedley and Shephard)

The sub group will make a recommendation to the Council regarding the following Community Chest applications:

Request for support have s been received from:

- **Help the Aged** – No specific amount requested
- **West Bedlington Community Forum** - £100 contribution to room hire requested.

f) Northumbria in Bloom (Councillors Allen, Hicks and Todd)

- To update the Council

8) BEDLINGTON COMMUNITY CENTRE (BCC)

The Steering Group will update the Council on progress made with the transfer of ownership to West Bedlington Town Council.

9) CONCLUSION OF 2011 /12 BUDGET PROCESS

The precept of £90,574 was submitted to Northumberland County Council (minute ref C16/11)

A detailed budget was prepared for preliminary approval the time of setting the precept 21 January 2011.

This budget has been slightly changed to re-analyse Christmas costs.

The Council are requested to approve the final - 2011 / 12 budget

10) RISK ASSESSMENT

The Council are required annually to review the risks associated with their activities.

The Council are requested to approve the risk assessment for the year 2010 / 11.

11) CLERK'S REPORT

- Attended a review meeting with Go Wansbeck and consultants Nathaniel Litchfield and Partners to review the success of the Market Place Regeneration
- Mr Richard Slater has started the 2010 /11 internal audit Tuesday 8 March
- Discussed the legal transfer of allotments with Mr Dave Campbell of NCC. The allotments transfers are with NCC solicitors for processing.
- Currently looking to get cheaper Council insurance by linking with Ashington and Newbiggin Town Councils.
- The Council needs to register with the Information Commissioner's office as part of the adopted model publication scheme. Cost around £30
- Please sign and return the updated register of interests form as soon as possible. Even if there are no changes.

12) SCHEDULE OF PAYMENTS AND RECEIPTS

The Council are requested to approve the following payments.

Payee	Amount - £	Description
South East Northumberland Magistrates in the Community	100.00	Community Chest award to the Magistrates Court for a schools "Mock Trial"
Northumberland Community Arts and Media Partnership	500.00	Community Chest award to Ultra Radio
50 + Club	440.00	Community Chest award to help with room hire costs.
Lloyds TSB	13.55	Bank charges
M.H. Charlton Removals	72.00	Transfer of chairs from County Hall to BCC
The Salvation Army	30.00	Room hire
Northumberland County Council	1,118.40	Final payment for 2010 / 11 relating to bus shelters and play areas
Northumberland County Council	1,472.22	Payroll
Bradford Council	3,787.03	Installation / removal / pat testing of Christmas features
Wholley Goodings	250.00	Advance payment for legal searches relating to BCC
John Nicholson	75.54	Printer Cartridges £50.78. Stamps £8.76 Car Parking £1.00 Internet top up £15.00

13) ANY OTHER BUSINESS

Advance notice of Items to be brought forward to the next Council Meeting 14 April 2011 meeting.

14) DATE OF NEXT MEETING

The Next Meeting of the Council will be held Thursday 14 April 2011 at 6pm in the Salvation Army Hall.

WEST BEDLINGTON TOWN COUNCILLORS: Arthur Pegg (Town Mayor), George Todd (Deputy Town Mayor), Mary Allen, Tracy Aynsley, Anthony Barrett, Paul Hedley, Pauline Hicks, Ronald Major, Stephen Shephard,