



To: **ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a meeting of **WEST BEDLINGTON TOWN COUNCIL** to be held at **Bedlington Salvation Army Hall**, Hartford Road West, Bedlington on Thursday 14 April 2011 at 6 pm

The agenda for the meeting is set out below.

John Nicholson  
Town Clerk

06 April 2011

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### **OPEN SESSION**

- The Chair to invite members of the public present to put questions to, or draw relevant matters to the attention of the Council prior to commencement of business.
- This question time will last for a period of 15 minutes overall (which may be extended if the Chairman deems it necessary) and each question is limited to 3 minutes per person.
- In order to give every member of the public a fair chance of asking a question, each person will be limited to two questions at each session. The above covers both verbal and written submissions.
- Any member of the public who asks a question should first state their name and address.
- The Council will remain for a short time after the close of the meeting to discuss any issues with members of the public that may have arisen during the meeting.

### **1) APOLOGIES FOR ABSENCE**

Councillor Hicks

### **2) MINUTES OF THE LAST MEETING**

To sign as a correct record the minutes of the West Bedlington Town Council meeting held on 10 March 2011.

### **3) MATTERS ARISING FROM THE MINUTES**

To discuss any matters arising from the minutes that are not included as agenda items.

### **4) DISCLOSURE OF INTERESTS**

To receive from members in respect of any items included on the agenda for this meeting, disclosure of any personal or prejudicial interests.

## 5) ANNOUNCEMENTS

The Chair will make any relevant announcements to the members.

## 6) CORRESPONDENCE.

### a) Letters Received:

Ref.	Date	Sender	Description	Action
11/11	8 Mar 11	Northumberland Commissioning Consortium	Notification about their role in commissioning health care	Noted
12/11	17 Mar 11	NCC	Northumberland Bus News	Circulated
13/11	31 Mar 11	NCC	Information about the Residents Festival 9 + 10 April	Noted
14/11	17 Jan 11	HMCS	Thank you for donation and to inform that Cramlington Learning Village won the competition.	Noted
15/11	30 Mar 11	Catherine Oldham	Community oil buying	Replied not for WBTC

### b) Consultations

Ref.	Date	Owner	Description	Comments by:
28	18 Feb 11	NCC	Bus Services	30 April 11
<b>Still</b>	<b>Open For</b>	<b>Comment</b>		
23		NCC	Taxi Rank Consultation	26 April 11
24		NCC	Taxi Licensing Zones	26 April 11
27		NCC	Licensing Policy of Sex Establishments	30 April 11

### c) Invitations

Date	From	Description	Comments by:
1 Apr 11	Leading Link	Open Day at St Bede's School	Noted and Previously Circulated
7 Apr 11	BBC	Open evening for workshops	Noted and Previously Circulated
19 May 11	SLCC	Annual Conference in Alnwick	

#### d) Petitions

Date	From	Description	Comments by:
28 Mar 11	Allotment Associations	Petition against rent increases	Circulated and noted

The Council are requested to discuss the petition

#### e) Freedom of Information Requests

Date	From	Description	Comments by:
4 Apr 11	Jackie Armstrong	Allotment rents 2010 /11 and 2011 /12	Replied

### 7) WORKING GROUPS

To receive reports from working groups:

#### a. Finance (Councillors Aynsley, and Allen)

- An unaudited financial report for the year 2010 / 11 will be issued to the Council and members of the public present.
- The group will report back on progress made with earning interest on cash balances. – attachment 2
- The Council are formally requested to approve the three year agreement with Zurich Insurance to insure the Council.

#### b. Communications and Events (Councillors Barret and Shephard)

- To update the Council on any relevant issues

#### c. Services (Councillors Barret, Aynsley and Major)

- A report will be given about the allotment inspections held 2 April 2011

#### d. Planning (Councillors Major and Todd)

The Council's decision on planning applications:

Ref.	Description	Response Due	Type
11/00073	Small office extension to rear and side of the building The Salvation Army Hartford Road West Bedlington Northumberland NE22 6HU	29-Mar-11	FUL
11/00078	Change of use from hearing centre to a coffee house and deli requiring A3 consent. 60B Front Street West Bedlington Northumberland NE22 5UB	25-Apr-11	FUL
11/00079	Kitchen and lounge extension with bedroom above 10 Dover Close Bedlington Northumberland NE22 6NN	21-Apr-11	FUL

**e. Community Support (Councillors Hedley and Shephard)**

The sub group will make a recommendation to the Council regarding the following Community Chest applications:

<b>From</b>	<b>Description</b>	<b>Amount Requested</b>
Age Concern	Appeal	?
West Bedlington Community Partnership	Help with Room Hire Costs	100

**f) Northumbria in Bloom (Councillors Allen, Hicks and Todd)**

- To update the Council

**8) BEDLINGTON COMMUNITY CENTRE (BCC)**

The Steering Group will update the Council on progress made with the transfer of ownership to West Bedlington Town Council.

**9) SERVICE TRANSFERS FOR YEAR 2012 / 13**

The Town Clerk will update the Council with the best information that he has on proposed service transfers from NCC to West Bedlington Town Council for the year 2012 / 13

**11) REVIEW OF THE WORKING GROUP STRUCTURE**

**The Council are requested to review the sub group structure and decide whether or not it is applicable to the new financial year 2011/12**

The current sub group structure has been issued with this agenda – attachment 1

**12) ANNUAL MEETING OF THE TOWN**

The Council are reminded that the Annual Meeting of the Town is scheduled for Thursday 12 May 2011.

**The Council are requested to discuss how that meeting should proceed.**

**13) CLERK'S REPORT**

- Attended a local Society of Local Government Clerks local branch meeting.
- Attended a meeting on the Local Government Pension Scheme hosted by K.Gregson of NCC. Other Council clerks and members attended.
- Attended a distribution of Wansbeck Council artefacts to local Councils 8 April.
- The BDO external audit is scheduled for 17 June 2011
- Council should note with BCC being closed the polling station is at the Information Centre

## 14) SCHEDULE OF PAYMENTS AND RECEIPTS

The Council are requested to approve the following payments.

Payee	Amount - £	Description
Friends of Gallagher Park	250.00	Community Chest Award towards the cost of the BMX track opening celebration
Northumbrian Water	60.59	Agreed payment on behalf of Ridge Terrace Allotments Association
Lloyds TSB	12.31	Bank Charges
Information Commissioner	35.00	Data Protection
Society of Local Council Clerks	163.00	Town Clerk's membership
John Nicholson	116.37	Reference book £63.04 Stamps £7.68 Stationery £14.15 Internet top up £15.00 Printer Cartridges £16.50
Richard Slater	104.00	Internal audit progress payment
Northumberland County Council	1472.22	Payroll costs

## 15) ANY OTHER BUSINESS

Advance notice of Items to be brought forward to the Annual Meeting of the Council 12 May 2011.

Mr Richard Slater, the internal auditor of the Council, will make a report to the Council.

## 16) DATE OF NEXT MEETING

The Annual Meeting of the Council will be held Thursday 12 May 2011 at 6pm in the Salvation Army Hall.

Immediately after the closure of the Annual Meeting of the Council then the Annual Meeting of the Town will commence.

**WEST BEDLINGTON TOWN COUNCILLORS:** Arthur Pegg (Town Mayor), George Todd (Deputy Town Mayor), Mary Allen, Tracy Aynsley, Anthony Barrett, Paul Hedley, Pauline Hicks, Ronald Major, Stephen Shephard.